



# St. Stephen Catholic Elementary School

"With Love, Compassion, Honesty, & Respect"



St. Stephen Catholic School Council  
Meeting Minutes  
Thursday May 18, 2023  
7:30 pm St. Stephen School Staff Room

## 1. Welcome and Introductions; Attendance:

*Attendees:* K. Askander, K. Cocev, M. Dimech, A. Houston, J. James, C. Nicodemo, A. Pizzuti, J. Pontes, A. Serpe, M. Trozzo, A. Vitorino

*Regrets:* L. De Nardis-Assenza, M. Francis, N. Garcia, A. Maltby, G. O'Handley

## 2. Opening Prayer and Land Acknowledgement: A. Houston

## 3. Approval of Minutes: All

- Review of April 13, 2023 Minutes; Approval Vote –YES

## 4. Principal's Report: M. Trozzo

- Equity/Diversity/Inclusion
  - Monthly Staff Training
  - April: CRT and DPCDSB movement for Social Justice
  - May: Discriminatory Language; never use the N word or any derivative
  - June: Indigenous Education; TRC 94 Resolutions
- Financial Updates
  - Most classes have used their \$150.00 bus subsidy except for two classes
  - Leftover chips sales to add towards Movie Night revenue: \$70.00
- EQAO/Academic Updates/Instructional
  - Testing Dates: May 30, 31, June 1, 2 (June 5 make-up date)
  - Grade 3's testing in am; Grade 6 testing in pm

- Literacy Lead teacher (K-3), S. Filipuzzi, is in her final week at St. Stephen
- Right to Read Report; Students learning to read before leaving primary
- School Events
  - Junior Soccer Tournaments completed
  - Pokémon Trading Club (all ages) and Art Club (Grades 1-3) have begun
  - Communion on May 6 went well
  - Speeches have been completed
  - Catholic Education Week was completed successfully: Wellness Retreat; Science Fair; Outdoor Movie
  - FDK Journey into Learning happened on May 16
- Upcoming Dates / Events

<b>May</b>	Shark Bites is Back!
<b>May 24</b>	Grad Trip to Toronto for Grade 8's
<b>May 25</b>	Girls Intermediate Soccer Tournament
<b>May 25, 26, 29</b>	Dental Screening K, 2, 4, 6, 8
<b>May 29</b>	Boys Intermediate Soccer Tournament
<b>May 30, 31, June 1, 2, 5</b>	EQAO Testing
<b>May 31</b>	Confirmation St. Leonard's Parish at 7:00 pm
<b>June 5-7</b>	X Movement / Dance
<b>June 7</b>	X Movement / Dance Parent Engagement 6:00 pm
<b>June 8, 9</b>	Brampton North East Intermediate Soccer (June 14 Rain Date)
<b>June 12</b>	PA Day
<b>June 13</b>	Brampton North East Track and Field Chinguacousy Park (June 16 Rain Date)
<b>June 14-15</b>	School Play <i>Beauty and the Beast</i>
<b>June 16</b>	Staff Appreciation Lunch
<b>June 19</b>	Year End Mass at St. Leonard's Parish 10:45 am
<b>June 22</b>	FDK Field Trip to Tiny Town Vaughan
<b>June 22</b>	Board Track and Field at St. Marcellinus (June 23 Rain Date)
<b>June 26</b>	Grade 8 Graduation at Turnberry Golf Club
<b>June 27</b>	FDK (SK) Celebration

**5. School Council Chair Update: A. Houston**

- Movie Night feedback was all positive
- Staff Appreciation Lunch: June 16 at 11:30 will be setup by Food Quotient; Bring your own beverages; 3 x 6ft tables required for buffet; complementary Vegetarian Wraps provided by Food Quotient
- Clintons Memorial: 8x10 engraved plaque \$23.96; engraved plate for bench/pew \$16.95

**6. Communication Update: L. Assenza/M. Francis**

- Send info for any flyer requests

**7. Treasurer's Report: A. Vitorino**

- See attached Report
- \$4,398.00 forecasted to remain and to vote spending

**8. OAPCE Update: N. Garcia**

- Absent / no updates

**9. Parish Community Update: J. James**

- All events posted on Parish website <https://stleonardsbr.archtoronto.org/>

**10. Lunch Program Update: J. Pontes**

- No updates

**11. Fundraising Update: K. Askander/A. Pizzuti**

- Book Krispy Kreme now if wanted for fall

**12. Teacher Update: A. Serpe**

- No updates

**13. New Business: All**

- Discussions/Brainstorming on Spending: sensory/movement break hallway designs; September Open House; Fall Fair; playground games paint; basketball/soccer nets; experiential learning; sewing workshop; Clinton's memorial; sports supplies/tent/cooler
- Vote to Spend on Clinton's Memorial \$75.00 - YES

- Vote to Spend on Sun Canopy & Cooler for School Organized Sports \$500.00 – YES
- Vote to Spend on FDK Celebration \$300.00 – YES
- Vote to Spend on Experiential Learning \$1,000.00 – YES
- Vote to Spend on Playground Pavement Games Painting \$1000.00 - YES
- Vote to Spend on September 2023 Open House Games & Entertainment \$500.00 - YES
- Vote to Spend on Online Safety Speaker Paul Davis in 2023/24 School Year \$800.00 - YES
- Vote to earmark funds for Student Events 2024/24 school year \$1,025.00 - YES

**14. Action/Tabled Items to be Discussed: All**

- Clinton's Memorial to be ordered (A. Vitorino)
- Book Paul Davis regarding Internet Safety (C. Nicodemo, M. Trozzo)
- M. Trozzo to look into additional basketball hoops in yard; mesh for soccer nets
- Order Playground Painting (M. Trozzo, A. Vitorino)
- Purchase Sunshade & Cooler
- Arrange September meeting to plan Open House festivities and dissolve Council

**15. Closing Prayer: A. Houston**

**Meeting Adjourned 10:00 pm**

**Final Meeting of 2022/23 School Year; Next meeting TBD in September 2023**

**Thank You for your Time and Dedication to School Council and its Initiatives**