



St. Stephen Catholic Elementary School

“With Love, Compassion, Honesty, & Respect”



Catholic School Council Meeting Minutes

Tuesday October 10, 2023 at 7:00 pm

St. Stephen School Staff Room

1. Welcome and Introductions

Attendees: K. Askandar (via Virtual), L. Assenza, A. Calandra, K. Cocev, R. Curalli, M. Dimech, M. Francis, A. Houston, J. James, C. Nicodemo, J. Pontes, A. Serpe, M. Trozzo, A. Vitorino, A. Wilmot

2. Opening Prayer and Land Acknowledgement: A. Houston

3. Approval of Minutes: M. Trozzo

- Review of May 18, 2023 Minutes; Approval Vote – **YES**

4. Financial Report: A. Vitorino

- Budget update & review of 2022/2023 Council funded initiatives
- Current state of budget presented; ledger provided
- \$800.00 paid to Paul Davis October 5 School Internet Safety Presentation
- \$1,000.00 reserved for painting of schoolyard pavement games

5. Dissolved Previous Council: A. Houston

- Thank you to outgoing Council

6. Established & Introduced New Council: M. Trozzo

- Review of Council Roles
- Attendee Introductions

- Review of Council Nominations
- Roles established for 2022/2023 Catholic School Council:

NAME	ROLE
Lorraine Assenza	Chair
Angela Houston	Past Chair
Carmen Nicodemo	Secretary
Anna Vitorino	Treasurer
Josie Pontes	Lunch Coordinator
Antonella Calandra	Fundraising Chair
Kristina Askandar	Communication Co-Chair
Alana Wilmot	Communication Co-Chair
Julie James	Parish Rep
Rosa Curalli	OAPCE Rep
Marisa Dimech	Member
Melissa Francis	Member
Kristen Cocev	Member
Anna Serpe	Teacher Rep
Mark Trozzo	Principal (non-voting)

7. Future Meeting Dates Set at St. Stephen Elementary School (virtual link available upon request):

- Monday October 23, 2023 at 7:00 p.m.
- Monday November 13, 2023 at 7:00 p.m.
- Monday February 5, 2024 at 7:00 p.m.
- Monday April 8, 2024 at 7:00 p.m.
- Monday May 13, 2024 at 7:00 p.m.

8. Open Discussion of Goals and Direction for 2023/34 School Year:

- Fundraising Ideas (Krispy Crème, Valentine's Danceathon, Greeting Cards)
- Christmas Festivities
- Unveiling of Clinton's Memorial (Nov. 1 tentative)
- Begin Tonino and Pizza sales October 23 to December 21: Mondays Tonino Pasta; Wednesdays Tonino Sandwiches; Thursdays Venezia Pizza

9. Closing Prayer

Meeting Adjourned at 8:30pm

Next meeting: October 23, 2023 at 7:00 pm St. Stephen School Staff Room

Thank You for your Time and Dedication to Catholic School Council and its Initiatives.